



Phone (970) 493-0588  
Fax (970) 490-1202

P.O. Box 2146  
Fort Collins, CO 80522

Proposal for Landscape Maintenance and Snow Removal  
2023-2024 Season

Date: September 20, 2023  
Property: Victorian Gables HOA

Property Location: 1531 W. Swallow Rd

Property Contact: Kammi Eckhoff

Telephone: 970.229.0142

Property Billing Info:

Contact Name: *Victorian Gables HOA*  
Address: *1531 W. Swallow Rd #15*  
City: *Fort Collins, CO 80526*  
E-Mail Contact: *eckhoffks@msn.com*

**Landscape Maintenance Services April 1 – November 15, 2024**

Furnish all equipment, materials and labor for the following:

1. **Spring Clean-up:** Performed in April.
  - a. Clean out all beds
  - b. Edge all sidewalks
  - c. Aeration of turf areas
2. **Application of Fertilizer and Herbicides**

Fertilizer will be applied three times throughout the growing season to the turf areas. Control of crabgrass, broadleaf weeds, and other annual grasses will be done as needed. Eliminating weeds and grass in unmodified tree wells, bed areas, and hard surfaces will be performed by spraying or pulling as needed.
3. **Turf Mowing**

Grass will be mowed and trimmed on a weekly basis from April 1 thru October 31. Drains will be blown every week of grass clippings. Unsightly grass clippings will be caught and disposed of. Sidewalks will be edged monthly or as needed. Spring and fall mowing may vary due to weather conditions.
4. **Sprinkler System Care**

Startup system in the spring, and adjust all heads and controllers. Monitor Sprinkler system throughout the contract period and adjust all heads and Controllers to meet watering requirements. Winterize the sprinkler system in the fall. The contractor will repair any damage to the system caused by mowing operations or its employees. All other repairs will be done on a time and materials basis. **SPRINKLER LABOR: \$85.00 per Man Hour**
5. **General Pick-up**

Litter, small limbs, and other unsightly landscape related debris shall be picked up weekly. Large debris items and debris caused by "acts of God" will be removed at an additional cost, \$65 per man hour.
6. **Pruning and Flowers**

Pruning of trees and shrubs up to 10 feet above the ground shall be done a maximum of 2 times throughout the growing season to keep a neat appearance. Flowers may be planted at an additional charge. Flowers not planted by Evergreen **will not** be maintained by Evergreen.
7. **Fall Clean-up**

Leaves and other debris shall be removed from the contract area beginning in Late October and will be complete by November 15. Clean-ups done after November 15 will be billed on at **\$65 per man hour**.





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The above services will be performed as specified from April 1, 2024 to November 15, 2024 for the sum of: **\$13,980.00** Even though the vast majority of the work will be done in a 6 month period, the customer agrees for its convenience to make 8 monthly payments of **\$ 1,747.50 commencing April 1, 2024**. All invoices are due within 30 days of invoice date and a late fee may be levied on invoices not paid in a timely manner not to exceed a charge of 1.5% per month

If the price of unleaded Gasoline exceeds \$ 4.00 a gallon during any month Evergreen Landscape reserves the right to apply no more than a 4 % Surcharge on that monthly payment.

**Snow Removal Services:**

Snow removal services begin with the **first fall snow event and end May 1, 2024**.

Furnish all equipment, material, labor for the following:

1. **SNOW PLOWING** *please fill in snow amount*  
 Plow all snow from main drives and parking lots after **5 inches** of accumulation, or when notified.
2. **SNOW SHOVELING** *please fill in snow amount*  
 Clear snow from sidewalks and driveways to buildings after **2 inches** of accumulation, or when notified.
3. **CHEMICAL ICE MELT AND / OR SAND**  
 CHEMICAL ICE MELT AND / OR SAND Will NOT be used unless directed by the customer. Any damage resulting from the use of these materials is the responsibility of the contracting officer. Evergreen Landscape & Sprinkler Co. Inc. assumes no responsibility for the clean-up of these materials.
4. **SCHEDULE**  
 During large accumulations of snow Evergreen Landscape & Sprinkler Co. will make a reasonable attempt to remain on schedule and will notify customer if there will be a delay. When accumulation exceeds 10 inches, or when drift conditions exist, "shovel-wide" paths will be cleared during the first visit to the site. Walks will be cleared to their full width when conditions allow further attention.
5. **LIABILITY**  
**Evergreen Landscape & Sprinkler Co. assumes no liability for damage to items or property which lie near the area designated for removing snow and which have been concealed from the Contractor's view by snow accumulation or conditions: e.g. turf, curbs, wheel stops, etc.** Evergreen Landscape & Sprinkler Co. shall be responsible for property damages claimed as a result of negligent performance under this agreement.
6. **INSURANCE**  
 Liability Insurance is provided by Evergreen Landscape & Sprinkler Co.
7. **RATES: (billed hourly)**  
 Rates for the following services for 2023-2024 season
 

Snow Plowing 8' blade	\$ 140.00 per Truck Hour	(hr min)
Skid Loader	\$ 150.00 per Skid Hour	
Small Loader w/10' blade (1yd)	\$ 190.00 per Loader Hour	
Full Loader (2.5yd)	\$ 300.00 per Loader Hour	
Hand Shoveling	\$ 65.00 per Man Hour	
Snow Blower	\$ 95.00 per Man Hour	
Walker with Plow	\$ 95.00 per Man Hour	
SM Bobcat/ MT/Rader	\$ 100.00 per BC Hour	
Slicer Truck	\$ 135.00 per Truck Hour	(\$ 65.00 Min)
Slicer Material	\$ 225.00 per yard	(\$ 65.00 Min)
Ice Melt Application	\$ 65.00 per Man Hour	
Ice Melt Material	\$ 1.25 per Pound	
Mag Chloride Truck	\$ 135.00 per Truck Hour	
Liquid Mag Chloride	\$ 2.50 per Gallon	
Dump Truck	\$125.00 Per Dump Truck	





**LANDSCAPE & SPRINKLER CO.**

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Invoicing will be done after each snow fall and payment is due within 30 days of invoice date and a late fee may be levied on invoices not paid in a timely manner not to exceed a charge of 1.5% per month.

**Holiday rates for snow removal will be billed at one and a half times the actual contract price.**

The following dates are considered holidays:

- Thanksgiving: 24 hours before and after
- Christmas: 24 hours before and after
- New Years Day: 24hours before and after

It is our goal to perform all services in a good workman like manner. If you are dissatisfied with any of our services, you agree to contact us promptly and we will meet to review the area of your dissatisfaction, and Evergreen will make all the proper corrections to conform to this contract. If a violation of any obligations, either for money or services, occurs by either party and continues for a period of ten (10) days after notice from one party to the other in writing, then in such case either party may exercise its right of cancellation and termination of this contract, on the part of the aggrieved party, by giving to the offending party thirty (30) days written notice and upon the effective date in such notice this contract shall be at an end and no further force nor effect subsequent to such effective date. Should either party default on this Agreement this contract may be terminated by either party by giving thirty (30) days written notice to the other and compensation for work performed will be paid within (30) days of cancelation of contract.

The above Proposal is accepted by **VICTORIAN GABLES HOA** and this agreement is a contract between the parties, effective on the date below stated.

EVERGREEN LANDSCAPE & SPRINKLER

Victorian Gables HOA

BY: \_\_\_\_\_

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

